

Join Our Team

Advocacy & Government Relations – Senior Officer / Associate

Youth Impact's mission is to connect youth to proven life-saving information. Our vision is to enable over 1 million youth to thrive through delivery of multiple evidence-based programs. We are at an inflection point in our growth: we have over 240 staff, three programs in health and education, a cumulative reach of nearly 100,000 youth in 10 countries. Our culture is unique: we are always learning, have a dynamic, youthful team, a fierce commitment to measurement and evidence, and work hand-in-hand with the government. On a given day our leaders will sing and dance, negotiate MOUs, and spend dedicated time with the field team in schools.

Primary Purpose:

The Advocacy & Government Relations Officer will be responsible for engaging external stakeholders, including government partners, potential donors, national and international technical working groups, and other opportunities for partnership. The Advocacy and Government Relations Officer will play a role in finding opportunities to partner with local stakeholders in Botswana and beyond, as well as ensure the Youth Impact brand shines through in all regions of Botswana. They will conduct analysis of policies, national priorities, public financing nationally, regionally and globally as well as facilitate strategic alignment between the organization and these policies and frameworks. We are seeking a go-getter with excellent written and verbal communication skills, an eye for turning ideas into tangible outcomes and can navigate working with government ministries in Botswana and beyond. They will report to the Managing Director and work closely with program managers.

Primary Duties & Responsibilities:

- Coordinate and manage key local and regional external partnerships with potential donors, technical supporters in the Government sector and UN family.
- Coordinate and set up special high-level meetings including Executive Committee, Advisory Forum, Program Peer Review Committees and multi-lateral organisations etc.
- Work with the senior management team to set strategies and plans for government integration and implement government and advocacy strategy.
- Seek and recommend new opportunities to work with government and cultivate new relationships with various stakeholders.
- Maintain an active membership on government technical working groups that help support organization's mission. Furthermore, engage in strategic meetings with government, private sector and civil society.
- Responsible for strategic engagement in all regions in Botswana as it relates to our work, brand and voice.
- Help prospect for potential resource-mobilizing, grant and individual donor opportunities.
- Produce reports; indicate deliverables met, produce timelines, create budgets, give feedback and recommendations
- Design and implement external communications strategy and alignment with national priorities
- Conduct analysis of policies, national priorities, public financing nationally, regionally and globally as well as facilitate strategic alignment between the organization and these policies and frameworks.

Required Skills and Experiences:

- Excellent verbal and written communication skills, and presentation and meeting facilitation skills. Ability to discuss technical and strategic content in an articulate manner. Technical skills in advocacy, research and stakeholder engagement is a plus.
- Strong relationship building skills and experience in an external-facing role such as working with government ministries is preferred (at least 5-10 years of experience).
- Proven ability to negotiate is preferred.
- Collaboration skills required. Must work well individually and as part of a team in leadership and team member roles.
- Ability to work cross-functionally synthesising information from various sources to formulate and compare alternatives and recommend a path forward defining required actions and responsibilities.
- Project management and coordination experience.
- Proficiency with MS Suite (Word, PowerPoint, Excel) required.
- Professionalism at all times is of utmost importance. Must be self-motivated

Deadline to fill out the application is 09 October 2022 by 00:00 CAT.

Follow the link on our website for application materials: <https://www.youth-impact.org/join-us-1>

Time Period: 2-3 year fixed contract, with potential for extension up to 3-5 years pending performance.

Location: Gaborone, Botswana

